



**Town of Waxhaw**  
**Planning and Inspections Department**  
 1150 N. Broome St, PO Box 617  
 Waxhaw, NC 28173  
 704-843-2195  
[www.waxhaw.com](http://www.waxhaw.com)

## FOOD TRUCK PERMIT

Date Received \_\_\_\_\_ Permit Fee \_\_\_\_\_ Permit Case Number \_\_\_\_\_

|  |   |   |
|--|---|---|
| Applicant Name   | Phone Number  | Mailing Address                           |
| Email Address  |   |   |
| Business Name  | Business Address*   | <i>Parcel Number and Zoning District*</i> |
| Description of Business:   | Please specify intended location of food truck throughout Town: |   |
| <p style="color: red; text-align: center;"><b>APPLICANT SIGNATURE</b></p> <p>I hereby certify that all of the information provided for this application is, to the best of my knowledge, accurate and complete.</p> <p>X _____</p> |   |   |

*\*Food Trucks are permitted on private property in the following districts: CC, EC, NC, R-1, R-3, and R-4. Food Trucks are permitted on private property and in the public right-of-way in TC and MS zoning districts. Allowed in Town right-of-way if the food truck provides proof of general liability insurance that holds the Town harmless in case of accident or injury to a patron.*

**The Town of Waxhaw reserves the right to require food truck vendors to relocate when parked within the public right-of-way.**

|   |              |                 |
|---|--------------|-----------------|
| <p><b>Are you the property owner?</b></p> <p><input type="checkbox"/> <b>Yes (STOP HERE)</b>      <input type="checkbox"/> <b>No (Property Owner Completes Below)</b></p>   |              |                 |
| Property Owner Name   | Phone Number | Mailing Address |
| <p style="color: red; text-align: center;"><b>PROPERTY OWNER SIGNATURE</b></p> <p>I hereby certify that all of the information provided for this application is, to the best of my knowledge, accurate and complete.</p> <p>X _____</p> |              |                 |



***The Following Shall Be Completed By The Zoning Administrator:***

Based on the information provided by the applicant, and to my knowledge of the Waxhaw Land Development Code, I HEREBY:

- Approve
- Disapprove

Comments/ Conditions:

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***The food truck must have proper permitting from the Union County Health Department to locate in the town limits. The administrative permit must be renewed on an annual basis. In addition, food trucks are subject to the requirements of Section 46-5 of the Town Code of Ordinances (Loud, Disturbing, and Unnecessary Noise).***

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Reviewer

\_\_\_\_\_  
Date

Permit Case Number \_\_\_\_\_

**Food Trucks** *Land Development Code Section 4.5 (pp64-65)*

Food trucks are allowed in all zoning districts, under the following conditions:

- A. Food trucks in CC, EC, NC, R-1, R-3, R-4 zoning districts
  - 1. Permitted only on private property with the property owner's consent
  - 2. The property must have an off-street parking area with a minimum of 10 parking spaces.
  - 3. A minimum of 5 parking spaces are required for each additional food truck and mobile vendor that wishes to locate on private property.
  - 4. No more than 3 food trucks can locate on a parcel at one time.
  - 5. Food trucks must meet all required setbacks for the zoning district.
  - 6. The property owner is responsible for the containment and removal of trash and recycling from the property each business day.
  
- B. Food trucks in TC, MS zoning districts
  - 1. Allowed in Town right-of-way if the food truck provides proof of general liability insurance that holds the Town harmless in case of accident or injury to a patron.
  - 2. A maximum of 3 public parking spaces are allowed for each food truck.
  - 3. If located on private property, must have property owner's consent and must meet all required setbacks for the zoning district.
  
- C. All food trucks must apply for an administrative permit to occupy specific locations. The food truck must have proper permitting from the Union County Health Department to locate in the town limits. The administrative permit must be renewed on an annual basis. In addition, food trucks are subject to the requirements of Section 46-5 of the Town Code of Ordinances (Loud, Disturbing, and Unnecessary Noise).
  
- D. Four or more food trucks wishing to locate on a parcel are allowed only during a special event and shall be reviewed and approved on a case-by-case basis. See **Temporary Use** table.
  
- E. Food trucks are allowed on construction sites in all zoning districts without requirement of constructed parking spaces.
  
- F. All applicable local and state laws must be met, including returning to a commissary or similar base facility daily.